

## Regular Quota for Hong Kong Private Cars to Macao (Access to City Centre)

Batch 11 in May 2026

### Eligibility for Quota Application and Supporting Documents

#### Quotas with Eligibility

#### Eligibility of Quota with Eligibility Application

Individual or Company applicants of Quota with Eligibility must fulfill the following application eligibility:

Quota with Eligibility (Individual)	Quota with Eligibility (Company)
<ol style="list-style-type: none"><li data-bbox="163 568 1016 603">1. The applicant <b>MUST</b> be a permanent resident of Hong Kong;</li><li data-bbox="163 683 1093 815">2. The applicant <b>MUST</b> be employed with remunerations in Macao or has established a registered company in Macao <b><u>on or before the ballot registration deadline</u></b>; and</li><li data-bbox="163 887 1048 970">3. The applicant <b>MUST</b> be the registered owner of the Hong Kong private car for which the application is made.</li></ol>	<p data-bbox="1126 568 1827 603">To be eligible for application, the company <b>MUST</b> be:</p> <ol style="list-style-type: none"><li data-bbox="1137 667 1776 702">1. Registered in both Hong Kong and Macao; or</li><li data-bbox="1137 782 2056 1102">2. Registered in Hong Kong and associated with another company registered in Macao <b><u>on or before the ballot registration deadline</u></b> (e.g. the company registered in Hong Kong holds the shares of the company registered in Macao, the company registered in Macao holds the shares of the company registered in Hong Kong or both of the companies registered in Hong Kong and Macao hold by the same shareholder / director); and</li></ol> <p data-bbox="1126 1190 1962 1273">The registered owner of the Hong Kong private car for which the application is made <b>MUST</b> be:</p> <ol style="list-style-type: none"><li data-bbox="1137 1353 1760 1388">1. That company registered in Hong Kong; or</li></ol>

	<ol style="list-style-type: none"> <li>2. The director of the aforementioned company registered in Hong Kong; or</li> <li>3. The company registered in Macao which is associated with the aforementioned company registered in Hong Kong</li> </ol>
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Applicants will be required to submit supporting documents to prove their eligibility on or before the ballot registration deadline. If the applicant fails to provide all the required documents, the application will not be processed. For any dispute during the review of application, the Transport Department reserves the right of final decision.

### Supporting Documents of Quota with Eligibility

Relating supporting documents include but are not limited to:

<b>Supporting Documents</b>	<b>Quota with Eligibility (Individual)</b>	<b>Quota with Eligibility (Company)</b>
Identity Proofing Document	Hong Kong Permanent Identity Card	Not Applicable
Documents in respect of Business Activities in Hong Kong	Not Applicable	<ol style="list-style-type: none"> <li>1a. Certified copy of the latest Company Particulars Search results within one year from the ballot registration deadline provided by the Company Registry, or an original copy of Annual Return (NAR1) issued by Company Registry within one year from the ballot registration deadline, or a true copy of Annual Return (NAR1) issued by Company Registry within one year from the ballot registration deadline which has been certified by a Hong Kong Certified Public Accountant or Solicitor (applicable to limited companies); or</li> <li>1b. A certified extract of Information on the Business Register within one year from the ballot registration deadline</li> </ol>

Supporting Documents	Quota with Eligibility (Individual)	Quota with Eligibility (Company)
		<p>issued by the Inland Revenue Department (applicable to unlimited companies); and</p> <p>2. Copy of valid Business Registration Certificate of Hong Kong (it must show that the company was registered on or before the ballot registration deadline and is still valid as at the ballot registration deadline)</p>
<p>Proof of being Employed with Remunerations in Macao or Establishing a Registered Company in Macao</p>	<p><u>Being employed with remunerations in Macao</u></p> <p>1a. Copy of non-resident Worker's Identification Card issued by the Macao Public Security Police Force (it must show the date of expiry); OR</p> <p>1b. Copy of Macao Permanent Resident Identity Card, valid employment contract with receipts of income covering the recent three months issued by the employer in Macao) (applicable to applicants who are also permanent residents of Macao)</p> <p><u>Have established a registered company in Macao</u></p> <p>1. Copy of valid Business Registration Proof in Macao (it must show that the company was registered on or before the ballot registration deadline and is still valid as at the ballot registration deadline)*</p>	<p>Copy of valid Business Registration Proof in Macao (it must show that the company was registered on or before the ballot registration deadline and is still valid as at the ballot registration deadline)*</p> <div data-bbox="1245 754 2040 911" style="border: 2px solid red; padding: 5px;"> <p><b>the information cut-off date and issue date of the valid Business Registration Proof should both be on or before the ballot registration deadline</b></p> </div> <p>Points to Note:</p> <ul style="list-style-type: none"> <li>According to the advice of relevant departments of the Macao SAR Government, only Shareholders are contributing capital to a Registered Company in Macao or holding shares of the Registered company in Macao, hence only Shareholders being listed on a valid Macao Business Registration Proof and as at the ballot registration deadline would be regarded as meeting the</li> </ul>

Supporting Documents	Quota with Eligibility (Individual)	Quota with Eligibility (Company)
	<p data-bbox="483 180 1234 328"><b>the information cut-off date and issue date of the valid Business Registration Proof should both be on or before the ballot registration deadline</b></p> <p data-bbox="483 379 680 408">Points to Note:</p> <ul data-bbox="483 475 1234 1414" style="list-style-type: none"> <li data-bbox="483 475 1234 887">• According to the advice of relevant departments of the Macao SAR Government, only Shareholders are contributing capital to a Macao company or holding shares of a Macao company, hence only Shareholders being listed on a valid Macao Business Registration Proof and as at the ballot registration deadline would be regarded as meeting the eligibility criteria of establishing a Registered Company in Macao.</li> <li data-bbox="483 959 1234 1414">• If the applicant could not provide a copy of the Macao Business Registration Proof with the information cut-off date and issue date both on or before the ballot registration deadline, please provide other valid supporting documents issued by Macao official authorities to prove that the applicant has fulfilled the application eligibility as listed for Individual Quota. If those supporting documents are not issued within the recent year, the applicant has to provide valid supporting documents issued within</li> </ul>	<p data-bbox="1317 180 2038 264">eligibility criteria of holding the Registered company in Macao.</p> <ul data-bbox="1261 331 2051 1134" style="list-style-type: none"> <li data-bbox="1261 331 2051 887">• If the company applicant could not provide a copy of the Macao Business Registration Proof with the information cut-off date and issue date both on or before the ballot registration deadline, please provide other valid supporting documents issued by Macao official authorities to prove that the company applicant has fulfilled the application eligibility as listed for Company Quota. If those supporting documents are not issued within the recent year, the company applicant has to provide valid supporting documents issued within the recent year to the Transport Department for proving its eligibility is still valid.</li> <li data-bbox="1261 959 2051 1134">• Please note that all documents <u>NOT</u> issued by Macao official authorities (e.g. Company meeting minutes, or letters written by accountant or solicitor) will <u>NOT</u> be accepted.</li> </ul>

<b>Supporting Documents</b>	<b>Quota with Eligibility (Individual)</b>	<b>Quota with Eligibility (Company)</b>
	<p>the recent year to the Transport Department for proving his / her eligibility is still valid.</p> <ul style="list-style-type: none"> <li>Please note that all documents <u>NOT</u> issued by Macao official authorities (e.g. Company meeting minutes, or letters written by accountant or solicitor) will <u>NOT</u> be accepted.</li> </ul>	
<p>Hong Kong Vehicle Registration Document</p>	<p>Copy of valid Hong Kong vehicle registration document</p> <p>Points to Note:</p> <ul style="list-style-type: none"> <li>The registered owner of the Hong Kong private car for which the application is made must be the applicant</li> <li>The vehicle concerned must be a non-commercial private car registered in Hong Kong and held with a valid vehicle licence (i.e. a private car not holding a valid hire car permit).</li> </ul>	<p>Copy of valid Hong Kong vehicle registration document</p> <p>Points to Note:</p> <ul style="list-style-type: none"> <li>The registered owner of the Hong Kong private car for which the application is made must be the company applicant, a director of that company, or a company registered in Macao which is associated with that company.</li> <li>If the registered owner of the vehicle concerned is a corporate director (e.g. another company registered in Hong Kong) of the company applicant, that corporate is not allowed to submit another application for any types of Company Quota, nor another vehicle registered under the corporate's name is allowed to be used by any other company to submit another application for any types of Company Quota.</li> <li>If the registered owner of the vehicle concerned is an individual director of the company applicant, that individual is not allowed to submit another application for</li> </ul>

Supporting Documents	Quota with Eligibility (Individual)	Quota with Eligibility (Company)
		<p>any types of Individual Quota, nor another vehicle registered under the individual's name is allowed to be used by any other company to submit another application for any types of Company Quota.</p> <ul style="list-style-type: none"> <li>• The vehicle concerned must be a non-commercial private car registered in Hong Kong and held with a valid vehicle licence (i.e. a private car that does not hold a valid hire car permit).</li> </ul>
Authorisation Letter	Not Applicable	<p>Company applicant must authorise a Hong Kong resident to submit the application along with the authorisation letter (must be signed by appropriate Authorised Person with the company's chop) (<b><u>Annex</u></b>).</p> <p>If the registered owner of the vehicle concerned is an individual director of the company applicant, the company applicant must authorize that individual director to submit the quota application. As stated above, that individual is not allowed to submit another application for any types of Individual Quota, nor any other company be allowed to use another vehicle registered under the individual's name to submit another application for any types of Company Quota.</p>
Address Proof	Proof of the specified Hong Kong address issued within the last three months from the date of permit application.	

Since May 2024, the Transport Department has simplified some of the application documents required for applying for Hong Kong Quotas, which include eliminating the documentation required to prove the relationship between the applicant and the designated drivers, as well as tax proves

required for company applicants applying for Company Quota. The Transport Department may request the applicant to provide the aforementioned documents/ information when necessary during the application period and the quota validity period. For any disputes during the review of application, the Transport Department reserves the right of final decision.

**Cross Boundary Unit**

**Transport Department**

**May 2026**

**Sample of Authorisation Letter**

公司授權書

**Company Authorisation Letter**

(只供以公司名義申請的私家車)

(Private cars registered in the name of a company only)

如申請私家車的登記車主為公司董事，公司必須授權同一名董事辦理有關申請。

**The director of the company should be the authorised person to submit this application if the director concerned is the registered owner of the private car in respect of which the application is made.**

致： 運輸署署長

To： Commissioner for Transport

本公司 \_\_\_\_\_ (申請公司名稱) 現授權 \_\_\_\_\_ (獲授權人士姓名)# (香港身份證號碼： \_\_\_\_\_) 為以本公司/本公司董事名義登記的私家車(車輛登記號碼： \_\_\_\_\_) 辦理一切與申請香港私家車往來港澳(市內)常規配額有關的事宜。

本公司已細閱及明白與是次申請有關的所有規定，並同意遵守該等規定。

We \_\_\_\_\_ (Name of company) hereby authorise \_\_\_\_\_ (Name of authorised person)# (HKID No. : \_\_\_\_\_) to deal with all matters relating to the Application for Regular Quota for Hong Kong Private Car to Macao (Access to City Centre) in respect of the private car (registration mark: \_\_\_\_\_) registered under this Company/this Company director's name.

We have read and understood all the requirements and rules relating to this application, and agree to abide by them in full.

公司授權董事簽署：

Signature of the Company's

Director/ Authorised Person: \_\_\_\_\_

姓名：

Name: \_\_\_\_\_

日期：

Date: \_\_\_\_\_

公司印章：

Company Chop: \_\_\_\_\_

# 如有需要，公司授權董事及獲授權人士須提供香港身份證副本。

Copy of the Hong Kong Identity Card of the Company's Director and the authorised person should be provided when required.